



AVAP – Vaccine Council Meeting  
February 17, 2015 – 11:00 a.m. – 12:00 p.m.  
Via Teleconference  
Presiding Officer: Jay Butler, Chair

**I. Attendance.** Participating in all or part of the meeting were the following individuals:

Council Members:

Jay Butler, MD, Chairman – DHSS, Div. of Public Health  
Lydia Bartholomew, MD – Aetna  
Derek Blomquist - Premera  
Jodyne Butto, MD – Anchorage Pediatric Group (P)  
Katie Campbell, FSA, MAAA – Alaska Division of Insurance (P)  
Lily Lou, MD – Alaska Neonatal Associates (P)

Absent:

Fred Brown – Health Care Cost Management Corp. of AK  
Gary Givens – Alaska Native Tribal Health Consortium

KidsVax.org®:

Fred L. Potter, Executive Director (P)  
Julia G. S. Walter, Staff Attorney/Communication Coordinator (P)

DHSS:

Rosalyn Singleton, MD – DHSS, Staff Physician-Epidemiology  
Joe McLaughlin, MD – DHSS, Chief of Epidemiology  
Jill Lewis – DHSS, Director  
Matthew Bobo – DHSS, Immunization Program Manager, Deputy

Others:

Clifton B. Able  
Denyse M. Bayer  
Cherri Jennings  
David Pittman  
Lesley de Jaray  
Erika Van Flein  
Jennifer ?  
Monica ?  
Heather Shipley  
Tammy Rozenberg  
Wendy Gapp

**II. Summary of Actions Taken and/or Recommended**

**A. Actions Taken (votes adopted)**

1. To discuss the Charter.
2. To approve the Alaska Vaccine Charter subject to the changes suggested at this meeting.
3. To adjourn the meeting at 12:00 p.m.

**B. Follow up Task/Action Items**

1. Ms. Walter will make the requested revisions to the draft Charter.
2. Mr. Potter indicated that KidsVax® will report back to the Council on the American Immunization Registry Association Conference and what is learned from it.

**III. Minutes**

Welcome and Introductions

At approximately 11:00 a.m., a quorum having been established, Chairman Butler called the meeting to order.

Presentation of Proposed Charter

Chairman Butler provided a brief summary of the Charter. He began by reading the purpose paragraph regarding the AVAP Council responsibilities, key activities, and meeting frequency and notice. As discussed at January's Council meeting, the Council will meet a minimum four times each year, including two in-person meetings and two telephonic meetings. Chairman Butler indicated that if there are additional opportunities to meet in-person, the Council should pursue any such opportunities. There was brief conversation regarding the consequences of nonparticipation by a Council member. Any Council member missing three consecutive meetings will be deemed resigned from the Council and a new Council member will be appointed as a replacement. Reporting requirements and frequency is somewhat defined by Alaska statute, but includes the annual report to the Commissioner and Legislature. It is an annual financial report that must be submitted before the first day of the next fiscal year, which is July 1 of each year. A periodic noncompliance report listing payers that have failed to remit vaccine assessments is also required to be submitted to the Commissioner and the Director of Insurance.

Council membership as defined in AS 18.09.210 consists of the Chair who is the DHSS Chief Medical Officer for Public Health (or a designee); two health care providers of which one must be a pediatrician; three licensed health care insurers of which one must be a plan administrator; one representative of a Tribal or Public Health Insurance Plan; and the Director of Division of Insurance (or a designee). Member responsibilities include participation, member selection and term, and the definition of quorum as well. As discussed briefly at the January meeting, the Charter outlines how the Council can create committees within the Council and who may

participate in those committees, as well as the role of consultants. The Council can adopt policies such as Ethics, Conflicts, and Record Retention as needed to govern the conduct of its members.

Upon motion duly made by Ms. Campbell and seconded by Mr. Blomquist, it was

**VOTED:** To discuss the Charter.

The Charter was discussed at length. Following discussion, the following suggested revisions to the draft Charter were made:

1. Under "Meeting Frequency and Notice," to move the second bullet paragraph regarding Council member attendance and the result of missing three consecutive meetings to "Member Responsibilities" as a new second bullet.
2. Under "Description of Council Positions" to strike "for Public Health" from the DHSS Chief Medical Officer position.
3. Under "Description of Council Positions" to identify Council seats 2 through 7 with an asterisk to note they are subject to term limitations.
4. Under "Quorum" replace the word "voting" with "Council" in the second and third bullet items.
5. Under "Quorum" to strike the word "only" from the fourth bullet item.
6. Under "Quorum" to strike "personal representative" and replace it with the term "proxy" in the fourth bullet item.
7. Under "Quorum" to strike the phrase "or when another individual with specialized expertise may be helpful to the Council's work" from the fourth bullet item.

Upon motion duly made by Dr. Butto and seconded by Mr. Blomquist, the following Council members (Dr. Lou, Ms. Campbell, Dr. Butto, Mr. Blomquist, Dr. Bartholomew, and Dr. Butler) unanimously

**VOTED:** To approve the Alaska Vaccine Charter subject to the changes suggested at this meeting.

Chairman Butler recommended tabling any discussion or approval of the minutes from the January 21, 2015 meeting given the timing of their distribution to the Council.

#### DHSS Updates

Dr. Singleton provided an update on Provider Opt-ins. Approximately 35 providers, including a majority of the Tribal providers, public health providers, and a number of private providers have opted in to pay the assessment. Ms. Walter is working on invoicing those individuals.

Dr. Singleton has worked with Ms. Lewis and has received feedback from Ms. Campbell regarding regulations. Ms. Campbell assisted with work on some draft regulations on Division of Insurance around the 80<sup>th</sup> percentile. Work is now underway with the coordinator and the attorney who works on regulations to move those through the process towards adoption and then public comment. Dr. Singleton expressed her willingness to send drafts of the regulations to the Council members at any time. Within the next week she expects they will be more complete.

#### KV Updates

Ms. Walter provided a brief update on EBMS and Moda. EBMS has opted out of the program. Moda is in for their health insurance group and one of their TPAs which is a hospital. Unfortunately, their other municipality of Anchorage employees are out of the program. Moda had originally opted out. However, a portion of their group requested to opt back in and because they had met the statutory requirements, they were allowed to do so. Mr. Potter clarified that this is not part of the plan going forward, but this was bringing them back in once they had timely opted out.

Ms. Walter announced that KidsVax<sup>®</sup> is attending the American Immunization Registry Association Conference in New Orleans in April. As a service to its clients two events are being planned during that time. The first is a brainstorming discussion on the challenges of adult immunization universal purchase programs. So far, there have been commitments at least telephonically, but also in-person from Massachusetts, Rhode Island, Vermont, and Alaska to join that discussion to share best practices. There is also a meeting with states that are trying to get TRICARE to pay their equitable share and to the per capita methodology universal programs. Mr. Potter indicated that KidsVax<sup>®</sup> will report back to the Council on the event and what is learned from it.

Ms. Campbell informed the Council that she had received a call from an insurance producer who was upset on behalf of their self-funded clients because they had received a notice for the assessment and the TPA was taking issue with that. Ms. Campbell referred them on to AVAP. Ms. Walter indicated that she and Mr. Potter had an extended conversation with the self-funded TPA client on Friday and have addressed the TPA's concerns.

#### April In-Person Council Meeting

Mr. Bobo indicated that everyone should have received a calendar invite for the April meeting. The topic of the meeting will be to discuss the methodology for covered lives and dosage-based assessments. He expects that the meeting packet will be distributed two weeks prior to the meeting. A meeting room has been reserved at the State of Alaska Library, which is downtown on Third Avenue. Driving instructions will be forthcoming.

#### Public Comment

Members of the public were asked to identify themselves before commenting. There was no public comment.

Upon motion duly made by Dr. Lou and seconded by Ms. Campbell, it was

**VOTED:** To adjourn the meeting at 12:00 p.m.